



STATE OF ARIZONA  
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

PLEASE FILL OUT THE SUBGRANTEE AND PROJECT TITLE BLANKS ONLY

Grant #:

Applicant:

Phoenix Fire Department

Project Title:

Community Preparedness and Participation

The following document(s) have been completed and submitted with the application.

Check if Completed

Grant Workbook

- ☒ -Project Administrative Page (Questions 1-10)
- ☒ -Project Narrative (Questions 11-13 )
- ☒ -Project Justification (Questions 14 & 15)
- ☒ -Core Capabilities (Questions 16 & 17)
- ☒ -Milestones (Question 18)

Please be sure to only complete the following worksheets that pertain to your project.

- ☒ -Equipment Budget Narrative
  - ☒ -Equipment Description & Utilization
- ☐ -Training Budget Narrative & Detail Worksheet
- ☐ -Exercise Budget Narrative & Detail Worksheet
- ☐ -Planning Budget Narrative & Detail Worksheet
- ☐ -M&A Budget Narrative & Detail Worksheet
- ☐ -Organization Budget Narrative & Detail Worksheet
- ☐ -Memorandum of Understanding (if applicable)

Please check the following boxes if

- ☒ -Your agency is NIMSCAST Compliant

For more information on NIMSCAST:

<http://www.fema.gov/nimscast/index.jsp>

- ☒ -Your agency is registered with and participating in E-Verification Program

For more information on E-Verify

[www.uscis.gov/E-Verify](http://www.uscis.gov/E-Verify)

The following tabs **MUST** be completed

- ☒ -Standard Data Collection Form
- ☒ -Financial System Survey
- ☒ -Budget Summary
- ☒ -Project Summary
- ☒ -FFATA Summary
- ☒ -Grant-Funded Typed Resource Report

The due date for this application is March 1, 2013 at 5:00PM. No late applications will be accepted. No incomplete applications will be accepted. There will be no opportunity for clarifications once the application has been submitted. To submit an application please click on the link below:

<http://www.azdohs.gov/application2013.asp>

Central Region, Phoenix UASI		East and West Regions, State Agencies		North and South Regions
Susan Dzbanko (602) 542-1777 <a href="mailto:sdzbanko@azdohs.gov">sdzbanko@azdohs.gov</a>		John Coughlin (602) 542-7012 <a href="mailto:jcoughlin@azdohs.gov">jcoughlin@azdohs.gov</a>		Maryann Loya (602) 542-7062 <a href="mailto:mloya@azdohs.gov">mloya@azdohs.gov</a>

Grant Timeline

**March 1, 2013** no later than 5:00 PM (Arizona Time) - Application due to AZDOHS.

**March 4 - March 15, 2013** AZDOHS reviews grant applications.

**March 18 - April 12, 2013** Applicable applications will be reviewed by Working Groups as necessary. Regional Advisory Councils will provide recommendations to the Director of AZDOHS.

**TBD** - AZDOHS Applications due to Federal DHS.

**On or before September 2013** - Awards will be made to local jurisdictions and state agencies.

**Grant Period** - Start date will be determined by the date on the official award notice to Arizona.  
from U.S. DHS. The local jurisdictions grant award period will not exceed 12 months.

**STATE OF ARIZONA**  
**Department of Homeland Security**

**2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION**

**FOR THIS SECTION BE SURE TO CHOOSE A PROGRAM**

**Grant #:**  **Applicant:**

**Project Title:**

**Grant Program:**

**PROJECT ADMINISTRATIVE PAGE**

<p><b>1. Applicant</b> <input type="text" value="Phoenix Fire Department"/></p> <p><b>Applicant Address:</b></p> <p>Mailing Address: <input type="text" value="150 S 12th St"/></p> <p>City/State/Zip: <input type="text" value="Phoenix"/> <input type="text" value="AZ"/> <input type="text" value="85034-2301"/></p> <p>City: <input type="text"/> State: <input type="text"/> Zip+4 Code: <input type="text"/></p> <p><a href="https://tools.usps.com/go/ZipLookupAction!input.action">https://tools.usps.com/go/ZipLookupAction!input.action</a></p> <p><b>Head of Agency</b></p> <p>Title: <input type="text" value="Chief"/> First Name: <input type="text" value="Bob"/> Last Name: <input type="text" value="Khan"/></p> <p>Phone #: <input type="text" value="602-256-3189"/></p> <p>E-Mail Address: <input type="text" value="robert.a.khan@phoenix.gov"/></p> <p><b>Agency's Point of Contact Information</b></p> <p>Title: <input type="text" value="CERT P"/> First Name: <input type="text" value="Don"/> Last Name: <input type="text" value="Peyton"/></p> <p>Phone #: <input type="text" value="602-261-8038"/></p> <p>Cell Phone #: <input type="text" value="602-499-5450"/></p> <p>E-Mail Address: <input type="text" value="don.L.peyton@phoenix.gov"/></p>	<p><b>2. Organization Type</b></p> <p><input type="text" value="Municipality"/></p> <p><b>3. Region or Entity:</b> <input type="text" value="Phoenix UASI"/></p> <p style="text-align: center;"><b>Program Initiatives</b></p> <p><b>4a. Initiatives:</b> <input type="text" value="Strengthen Planning and Citizen Preparedness Capabilities"/></p> <p><b>4b. Is this LETPA?:</b> <input type="text" value="Select Yes/No"/></p> <p><b>5. Total Dollar Amount Requested:</b> <span style="background-color: red; color: white; padding: 2px 5px;"><b>\$44,790</b></span></p>
---	---

**6. Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project. To learn more about the strategy visit this website:**

<http://www.azdohs.gov/Grants/SHSS.asp>

Objective 1.6.0: 1.6.1, 1.6.3, 1.6.4 Objectives: 2.3.1, 2.3.2 and 2.3.4, National Priority 8 Objective 1.1.0, 1.1.5 Objective 5.1.0: 5.1.2 Objective 5.4.0: 5.4.1 Objective 5.7.0: 5.7.2, Community Preparedness and Participation, CERT 5 Year Strategic Plan.

**7. Identify the primary National Priority that is supported by this project from the drop down box below.**

**NP8. Strengthen Planning and Citizen Preparedness Capabilities**

**8. Is this project new or ongoing? If the project is ongoing, identify the corresponding projects and funding amounts for each year as applicable. Also, for the current grant cycle, please identify, if any, requests for funding from other funding sources i.e. EOC, EMPG etc.**

This project is ongoing. Funding from UASI was received in 2008/09 in the amount of \$66,476. In 2009/10 in the amount of \$10,060. In 2010/11 in the amount of \$22,932 and in 2011/12 in the amount of \$36,900. Current request from SHSGP is \$52,602

**9. Can partial funding be accepted for this project? If so, at what specific dollar amount(s), items, and quantities? Be sure to list the order of priority.**

No as this is remaining grant funds

**10. Please list the multiple jurisdictions and/or disciplines served by this project. Include POC information for each partnering agency.**

Gilbert Arizona Kim Yonda 480-503-6325, Avondale Arizona Sue Pistoia 623-703-3482, Chandler Arizona Mark Walker 480-782-2135, Daisy Mountain Fire District Paul Schikle 623-695-1424, Phoenix COPS Program Larry Horton 602-363-9440, Tempe Arizona Mike Reichling 480-858-7235

**STATE OF ARIZONA**  
**Department of Homeland Security**

**2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION**

Grant #:

Applicant:

Phoenix Fire Department

Project Title:

Community Preparedness and Participation

**PROJECT NARRATIVE**

**11. Provide a summary description (scope of work) for this project as well as a description of the need. Be sure to include how this project will support and enhance jurisdictional capabilities that are directly related to the Initiative identified on the previous tab under item 4. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.**

This project will strengthen planning and citizen preparedness of the Phoenix and regional CERT programs. The Phoenix CERT program has trained 2,878 citizens, high school students, and businesses across jurisdictions in the 20 hour CERT curriculum. Over 150 CERT graduates currently are certified volunteers, able to staff and support Sheltering, Volunteer Reception Centers, Points of Distribution, and Wide Area Search, provide communications and other Homeland Defense activities locally, regionally and statewide. Planning, training, and equipping are critical to safely fielding a capable volunteer. The requested equipment will sustain current capabilities while enhancing the communications capability of the Phoenix CERT program and the Central Region.

**12. What is the sustainability plan for this project/equipment?**

The long term approach to sustaining the capabilities enhanced by this grant consists of the following elements. The CERT Program director is a fulltime City of Phoenix employee. This position has been dedicated 100% to the CERT Program since 2004. After 6 years, we have a robust, committed Core Training Cadre of approximately 30 professionals, of sworn, civilian and volunteers. As demonstrated over the past 6 years, we have trained 2878 individuals. Volunteers are able to set up and

**13. Provide a summary of the current state of this project, its objectives and any outcomes to be completed prior to this funding. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.**

Since inception in 2004, the Phoenix CERT program has obtained equipment to support sheltering, spontaneous volunteer management as well as building a communications capability. Training to these capabilities is ongoing with funding from the SHSGP grant. In order to test these capabilities Phoenix CERT utilizes the Preparedness Cycle conducting non funded planning and field training exercises where equipment is deployed, ICS is utilized, training is implemented and evaluated. After action reviews are conducted and lessons learned written.

**STATE OF ARIZONA**  
**Department of Homeland Security**

**2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION**

Grant #:

Applicant:

Phoenix Fire Department

Project Title:

Community Preparedness and Participation

**PROJECT JUSTIFICATION**

**14a. Explain how this project supports the State Homeland Security Strategy.**

To learn more about the State Homeland Security Strategy, refer to the following website:

<http://www.azdohs.gov/Grants/SHSS.asp>

vThis project supports State Homeland Security Strategy Goal 1 Enhance Arizona's Common Capabilities, Objective 1.6.0 Action Items 1.6.1,1.6.3,1.6.4.and 1.6.5. Goal 5, Objective 5.1.0, Action Items 5.4.1 and 5.7.0. This will be accomplished through the use of CERT trained citizen volunteers who complete a course of Supplemental Education, background checks, and participate in Planning Events, Drills and Exercises. The Phoenix CERT program trains and assists volunteers in receiving their Amateur Radios license. This process provides an ever growing pool of trained and equipped Citizen Volunteers to support state preparedness and participation. CERT volunteers are deployable locally and regionally to set up and manage shelters, volunteer reception centers and wide area search activities all requiring communications capability.

**14b. Include how this project fits into one (or more) of the State Initiatives. Please refer to the "PROJECT ADMIN TAB" under Item 4. Provide any additional justification that supports this project. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.**

This project fits Strengthen Planning and Citizen Preparedness Capabilities and Strengthen Interoperable Communications This project fits Strengthen Planning and Citizen Preparedness and Strengthen Interoperable Communications Capabilities. Over 200 Phoenix CERT graduates currently are certified volunteers, able to staff and support Sheltering, Volunteer Reception Centers, Points of Distribution, Wide Area Search and other Homeland Defense activities locally, regionally and statewide. All of these activities require the ability to communicate to insure safety and accountability. All active regional CERT programs have licensed Amateur Radio operators dedicated to the program. These operators provide a communications link between EOC and the community during disasters providing real time situational awareness as well as between deployed teams and command post.

**15. Describe in detail the goals and objectives of the proposed project. Be sure to address what your organization's current capabilities are, and how the current capabilities of your organization will be impacted or enhanced as a result of this grant. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.**

The overarching goal of this project is to provide an avenue for citizens to be involved in preparing for and responding to and assisting in recovery from all hazards events while insuring they are trained and adequately equipped. Current capability is to field up to 80 volunteer's support Homeland Security CERT functions. Goal 1 is provide the volunteer with equipment to work safely and effectively. Objective 1 is to research equipment vendors, write purchase orders and purchase equipment by 2/15/2014, Goal 2 To insure that there is the capability to communicate with deployed volunteers and through EOC during training, exercises and in all hazard events through installing repeaters allowing coverage of the entire Central Region. Objective 1 is to research vendors, write purchase orders and purchase equipment by 2/15/2013. Objective 2 is to install repeaters by 5/15/2014.

**STATE OF ARIZONA**  
**Department of Homeland Security**

**2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION**

Grant #:

Applicant:

Phoenix Fire Department

Project Title:

Community Preparedness and Participation

**CORE CAPABILITIES**

16. From the 31 Core Capabilities please identify, from the drop down menu, no more than three Core Capabilities supported by this project in priority order. Then enter the proposed amount of funding to be obligated for each Core Capability from this project. To access the Core Capabilities List click on the link below.

<http://www.fema.gov/pdf/prepared/npg.pdf>

<http://www.fema.gov/pdf/prepared/crosswalk.pdf>

Operational Communications

Enter Amount:

\$43,990

Community Resilience

Enter Amount:

\$800

Choose Core Capabilities

Enter Amount:

\$0

This amount should equal the total amount being requested for this project.

**\$44,790**

17. For each Core Capability selected, list the gap number as identified in the State Preparedness Report (SPR) that this project will address (Example gap number: Operational Communications, Equipment, 1- Acquire, maintain and sustain equipment). For each gap listed, provide a description of how this project will addresses that gap within your jurisdiction and/or region.

Planning, training, equipping and drilling are critical elements of community preparedness. Phoenix CERT has trained 2887 citizens in 20 hours Basic CERT. Over 200 have become certified volunteers, with many hours of Supplemental Education, attend drills, passed background checks in order to assist in the event of all hazards incident. Equipping the volunteers is critical to their ability to respond and communications is critical for safety and accountability. Amateur radio communications affords the volunteer radio operators to provide real time situational awareness to first responders through the EOC. Regional risks include but are not limited to flooding, power grid failures, terrorist attack, Palo Verde Nuclear Energy Plant radiation release, wind shear/tornado area damage, and urban/wild land fire interface.

**STATE OF ARIZONA**  
**Department of Homeland Security**

**2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION**

Grant #:

Applicant:

Project Title:

**MILESTONES**

18. Provide specific milestones for the project during the course of the performance period. Each milestone (up to 4) should provide a clear description of the projected outcome. Note: If this grant is awarded, the milestones, as identified below, are required to be fulfilled as part of the grant requirement. The grant performance period is 12 months and the projected funding cycle is October 2013 - September 2014. Extensions will only be considered under extenuating circumstances, and additional supporting documentation will be required. Do not use any special characters such as a hyphen or apostrophe.

**Milestone 1**

Description:	Start Date	End Date
Description: Research equipment vendors; write purchase order requests, purchase orders written and equipment purchased. Potential Challenge: Due to volatile economy the cost of equipment may increase. Corrective Action: Work with the state and UASI Working Group to reallocate funds to specific equipment deemed most important to the project.	10/01/2013	12/31/2013

**Milestone 2**

Description:	Start Date	End Date
Description: Enter equipment inventory, install repeaters, build maintenance schedule Challenges: Funding is denied. Corrective Action: Explore alternate source, such as private donors. Revise/downgrade objectives and drill exercises to reflect the lack of equipment.	01/01/2014	03/31/2014

**Milestone 3**

Description:	Start Date	End Date
Description: Build curriculum, train volunteers on how to use the equipment, and integrate the equipment into drills training, and support of Homeland activities. Challenges: Funding Denied Corrective Action: Explore alternate source, such as private donors. Revise/downgrade objectives and drill exercises to reflect the lack of equipment.	04/01/2014	06/30/2014

**Milestone 4**

Description:	Start Date	End Date
	07/01/2014	09/30/2014

## 2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

<b>Applicant:</b>	Phoenix Fire Department
-------------------	-------------------------

**Project Title:** Community Preparedness and Participation

[illegible]

**STATE OF ARIZONA**  
Department of Homeland Security  
**2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION**

Grant #:

Applicant:

Project Title:

**APPLICATION - SUMMARY**

<b>FUNDING CATEGORIES</b>	<b>TOTAL</b>
EQUIPMENT	\$44,790
TRAINING	\$0
EXERCISE	\$0
PLANNING	\$0
ORGANIZATION	\$0
M & A	\$0
<b>APPLICATION TOTAL</b>	<b>\$44,790</b>